Objective: The Guided Pathways Model is composed of essential integrated practices that help students along their journey to success. As colleges undertake the necessary redesign and implementation of structured student pathways, this CAGP Toolkit (SENSE 2018) can be used to facilitate important conversations on how the Guided Pathways Model pillars intersect with student engagement data.

Instructions: Complete this document to prepare for CAGP Institute #6.

Step 1: From the Standard Reports page, retrieve your college’s 2018 SENSE “Standard Report” (Frequencies) and the “Special-Focus Module - Guided Pathways” frequency report. A video tutorial on how to navigate to these reports is linked in the Tutorial on Accessing SENSE Reports document.

Step 2: Upon reviewing the data, select data results that catch the team’s attention. Enter those results into the “Standard Report: ALL Students” column of the tables that are in the next pages of this document.

Step 3: To drill into the data, the college team will select the breakout variables Race/Ethnicity and Traditional/Non-Traditional-Age by which to disaggregate and include those data in the “Custom Report: Disaggregated Data” columns that are in the next pages of this document. Instructions on how to create and view Custom Reports (look at Frequencies only) are also linked in the Tutorial on Accessing SENSE Reports document. Other reports can be generated with the following breakout variables:
- Part-time & Full-Time
- Developmental & Non-Developmental
- First-Generation & Not First-Generation Students
- Male & Female Students

Step 4: Enter any relevant notes/observations when comparing the data between the two columns—“Standard Report: ALL Students” and “Custom Report: Disaggregated Data.”

Due Date: Submit to Coral Noonan-Terry at noonan@cccse.org by Friday, August 16, 2019.
### SENSE 2018 Main Survey

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>8. Did you add or drop any classes within the first three weeks of your first</td>
<td></td>
<td>Responded with Yes, without discussing…:</td>
<td>Notes/Observations</td>
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<tr>
<td>semester / quarter at this college?</td>
<td></td>
<td>Age</td>
<td>On/off plan communication is the issue.</td>
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<td></td>
<td></td>
<td>- Traditional (26.8%)</td>
<td>Are they completely leaving the college? Or just changing courses?</td>
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<td>- Nontraditional (20.6%)</td>
<td>First day of class experience? Equity issues…</td>
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<td></td>
<td>Enrollment Type</td>
<td>Late add problems.. why are they waiting so long? How does financial aid impact these students?</td>
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<td></td>
<td>- Part-Time (31.8%)</td>
<td>What does the process look like for students who are trying to add late?</td>
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<td>- Full-Time (15.4%)</td>
<td><strong>Implementation Strategies</strong></td>
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<td>Gender</td>
<td>How do we relay communication to students about seeking advice from students before dropping coursework?</td>
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<td>- Male (26.2%)</td>
<td>How do we monitor the add and drop list?</td>
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<td>- Female (26.1%)</td>
<td>How can Admissions push a text to part time students? Some Benefits of being full time.</td>
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<td>Race / Ethnicity</td>
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<td>- American Indian / Native American (40.8%)</td>
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<td>- Asian American or Pacific Islander (34.9%)</td>
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<td>- Native Hawaiian (N/A)</td>
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<td>- Black or African American (29.0%)</td>
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<td>- White (23.7%)</td>
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<td>- Hispanic (25.7%)</td>
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<td></td>
<td>- Other (24.0%)</td>
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</tbody>
</table>

- Yes, without discussing my decision with a college staff member or instructor
- Yes, after discussing my decision with a college staff member or instructor
- No, I did not add or drop any courses
### SENSE 2018 Main Survey

**Response Options**
- None
- One
- Two
- Three
- Four or more

**Standard Report: ALL Students**
(Enter selected response option(s) and data results)
None (77.5%)

**Custom Report: Disaggregated Data**
(Note breakout variable and data results. Use the same response option(s) as the "Standard Report: ALL Students" column to the left.)

**Notes / Observations**

---

9. Of the courses you enrolled in during your first semester/quarter at this college, how many did you drop after the first day of class?

- Responded with None:

  **Age**
  - Traditional (76.4%)
  - Nontraditional (90.2%)

  **Enrollment Type**
  - Part-Time (74.1%)
  - Full-Time (83.9%)

  **Gender**
  - Male (79.7%)
  - Female (75.8%)

  **Race / Ethnicity**
  - American Indian / Native American (53.9%)
  - Asian American or Pacific Islander (66.6%)
  - Native Hawaiian (N/A)
  - Black or African American (70.0%)
  - White (81.1%)
  - Hispanic (78.8%)
  - Other (79.1%)

---

**Notes/Observations**
Faculty: first day experience, cultural competence, equity issues in syllabi
Connection of syllabus to SLO’s… Should there be a common syllabi shell? A template for faculty to use?

**Strategies for Implementation**
Create a workgroup that develops a common syllabus that includes student support services.
### Standard Report: ALL Students

(Enter selected response option(s) and data results)

### Custom Report: Disaggregated Data

(Note breakout variable and data results. Use the same response option(s) as the "Standard Report: ALL Students" column to the left.)

**Notes / Observations**

ALL Students (excluding the transferred in students) had to have taken an online orientation.

**Interesting…**

**Strategies for Implementation**

Share the response with counseling and admissions and records.

How do we clarify our steps in onboarding so that it is clear what an online orientation is and what is the purpose of it?

<table>
<thead>
<tr>
<th><strong>SENSE 2018 Main Survey</strong></th>
<th><strong>Response Options</strong></th>
<th><strong>Standard Report: ALL Students</strong></th>
<th><strong>Custom Report: Disaggregated Data</strong></th>
<th><strong>Notes / Observations</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>11a. I took part in an online orientation prior to the beginning of classes (student responded if this applied)</td>
<td>No response (did not participate): (36.0%)</td>
<td></td>
<td>Responded with No:</td>
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<td></td>
<td>- No response</td>
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<td>- Traditional (34.5%)</td>
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<td>- Nontraditional (52.7%)</td>
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<td><strong>Enrollment Type</strong></td>
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<td>- Part-Time (35.7%)</td>
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<td>- Full-Time (36.6%)</td>
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<td><strong>Race / Ethnicity</strong></td>
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<td>- American Indian / Native American (35.9%)</td>
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<td>- Asian American or Pacific Islander (34.5%)</td>
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<td>- Black or African American (43.4%)</td>
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<td>- White (38.7%)</td>
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<td>- Hispanic (34.8%)</td>
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<td></td>
<td>- Other (40.1%)</td>
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</tbody>
</table>
### Response Options

- Yes
- No

### Standard Report: **ALL Students**

**Enter selected response option(s) and data results**

**Responded with No:**

- **Age:**
  - Traditional (17.4%)
  - Nontraditional (11.6%)

- **Enrollment Type:**
  - Part-Time (20.5%)
  - Full-Time (11.7%)

- **Gender:**
  - Male (16.5%)
  - Female (17.2%)

- **Race / Ethnicity:**
  - American Indian / Native American (50.6%)
  - Asian American or Pacific Islander (24.8%)
  - Native Hawaiian (N/A)
  - Black or African American (19.0%)
  - White (30.8%)
  - Hispanic (13.2%)
  - Other (11.9%)

### Custom Report: Disaggregated Data

(Note breakout variable and data results. Use the same response option(s) as the “Standard Report: **ALL Students**” column to the left.)

**Notes / Observations**

- The students who mainly said no are the Part Time and White student population.

- Was access to parent’s income a problem?

- American Indian receive scholarships from their tribes when they turn 18. Is this a reason why they do not apply for financial aid?

### Strategies for Implementation

- How can we expand the knowledge about financial aid?
- Why didn’t 16% apply? Should it be encouraged for all students to apply?

- Look at the % of foster youth to see if they are applying.
### SENSE 2018 Main Survey

<table>
<thead>
<tr>
<th>Response Options</th>
<th>Standard Report: <strong>ALL Students</strong> (Enter selected response option(s) and data results)</th>
<th>Custom Report: Disaggregated Data (Note breakout variable and data results. Use the same response option(s) as the &quot;Standard Report: <strong>ALL Students</strong>&quot; column to the left.)</th>
<th>Notes / Observations</th>
</tr>
</thead>
</table>
| 18c. All the courses I needed to take during my first semester/quarter were available at times convenient for me. | - Strongly disagree 11.6%  
- Disagree 14.9% | **Responded with Strongly disagree OR Disagree:**  
**Age**  
- Traditional (25.0%)  
- Nontraditional (42.9%)  
**Enrollment Type**  
- Part-Time (57.3%)  
- Full-Time (41.4%)  
**Gender**  
- Male (50.8%)  
- Female (53.0%)  
**Race / Ethnicity**  
- American Indian / Native American (64.1%)  
- Asian American or Pacific Islander (35.6%)  
- Native Hawaiian (N/A)  
- Black or African American (59.8%)  
- White (53.1%)  
- Hispanic (52.4%)  
- Other (44.7%)  | **Notes/Observations**  
Non traditional students disagree that the courses were available and convenient.  
Is it the course or the section? What courses are they trying to take? If it is the section, is it offered at the right times?  
Are there any specific Instructor issues?  
**ALL** the courses needed? Or some of the courses needed?  
**Strategies for Implementation**  
We need more context for this question… It’s hard to pinpoint solutions if we are unsure as to what is needed from students. |
### SENSE 2018 Main Survey

#### Response Options

- Strongly disagree
- Disagree
- Neutral
- Agree
- Strongly agree

#### Standard Report: ALL Students

(Enter selected response option(s) and data results)

- Strongly disagree (13.4%)
- Disagree (22.6%)

#### Custom Report: Disaggregated Data

(Note breakout variable and data results. Use the same response option(s) as the “Standard Report: ALL Students” column to the left.)

- Responded with Strongly disagree OR Disagree:

  - Age
    - Traditional (43.7%)
    - Nontraditional (23.2%)
  - Enrollment Type
    - Part-Time (47.2%)
    - Full-Time (31.3%)
  - Gender
    - Male (37.9%)
    - Female (45.2%)
  - Race / Ethnicity
    - American Indian / Native American (27.0%)
    - Asian American or Pacific Islander (16.8%)
    - Native Hawaiian (N/A)
    - Black or African American (32.5%)
    - White (38.1%)
    - Hispanic (46.1%)
    - Other (50.9%)

#### Notes / Observations

**Notes / Observations**

The computer is not an advisor… Student’s access to a counselor to create an education plan is limited within the first three weeks of school.

How do we support counseling and advising for Hispanic students… are they least likely to reach out for support?

**Strategies for Implementation**

Will the new program maps and trailheads help with clarification of first 15 course selection?

How else can we filter students to see a counselor or ed advisor before school starts?

*send to counseling*
### SENSE 2018 Main Survey

<table>
<thead>
<tr>
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<th>Notes / Observations</th>
</tr>
</thead>
</table>
| 19f. Come to class without completing readings or assignments | - Never  
- Once  
- Two or three times  
- Four or more times | Never (45.7%) | Responded with NEVER:  
**Age**  
- Traditional (46.9%)  
- Nontraditional (54.0%)  
**Enrollment Type**  
- Part-Time (49.3%)  
- Full-Time (44.1%)  
**Gender**  
- Male (46.0%)  
- Female (48.8%)  
**Race / Ethnicity**  
- American Indian / Native American (27.0%)  
- Asian American or Pacific Islander (43.0%)  
- Native Hawaiian (N/A)  
- Black or African American (52.8%)  
- White (47.4%)  
- Hispanic (48.9%)  
- Other (38.6%) | Does the time of Financial aid disbursement impact students being prepared or buying books in advance?  
54.3% of students have come to class unprepared. That is a large number.  
**Strategies for Implementation**  
Send out syllabus to students early on before first day of class.  
**Faculty Awareness:** Are students intimidated… afraid to turn in work?  
**Professional development:** scaling grades of assignments. Low stake assignments due in the beginning of the semester. |
### SENSE 2018 Main Survey

<table>
<thead>
<tr>
<th>Response Options</th>
<th>Standard Report: ALL Students (Enter selected response option(s) and data results)</th>
<th>Custom Report: Disaggregated Data (Note breakout variable and data results. Use the same response option(s) as the “Standard Report: ALL Students” column to the left.)</th>
<th>Notes / Observations</th>
</tr>
</thead>
</table>
| 19m. Discuss an assignment or grade with an instructor | - Never  
- Once  
- Two or three times  
- Four or more times | Never (52.1%)  
Responded with NEVER:  
Age  
- Traditional (52.9%)  
- Nontraditional (42.9%)  
Enrollment Type  
- Part-Time (53.4%)  
- Full-Time (48.6%)  
Gender  
- Male (56.4%)  
- Female (49.4%)  
Race / Ethnicity  
- American Indian / Native American (9%)  
- Asian American or Pacific Islander (50.6%)  
- Native Hawaiian (N/A)  
- Black or African American (50.5%)  
- White (44.3%)  
- Hispanic (53.8%)  
- Other (51.5%) | Notes / Observation:  
Faculty Awareness: how many have assigned a grade by week 3?  
Too high stakes at the end of the semester and heavy points at the end of the semester.  
Structures of class: there are few assignments due before first three weeks of class.  
Strategies for Implementation:  
Professional development:  
scaling points throughout the semester, trust, hold office hours in class, give early feedback.  
Embedded points for meeting with instructor or embedded meetings with instructor within the class schedule.  
High student expectations |
### SENSE 2018 Main Survey

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<tbody>
<tr>
<td>20.1b</td>
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<tr>
<td>Did you know about the</td>
<td>- Yes</td>
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<td>Responded with NO:</td>
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<tr>
<td>following services...?</td>
<td>- No</td>
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<td>Age</td>
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<tr>
<td>Career Counseling</td>
<td></td>
<td>No (41.6%)</td>
<td>- Traditional (41.1%)</td>
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<td>- Nontraditional (47.2%)</td>
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<td>- Part-Time (40.4%)</td>
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<td>- Full-Time (43.4%)</td>
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<td>- Male (42.3%)</td>
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<td>Islander (50.6%)</td>
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<td>- White (54.2%)</td>
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<td>- Hispanic (37.8%)</td>
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<td>- Other (46.3%)</td>
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</table>

**Notes/Observations:**
How do we make students aware and the benefits of career counseling?

**Strategies for Implementation:**
- New Career Center that is easy to identify at the front of the Kane Building. Easy access for support.
- Career Center Campaign for Awareness.
- Increased Career Exploration during the onboarding process.
### SENSE 2018 Main Survey

<table>
<thead>
<tr>
<th><strong>Response Options</strong></th>
<th><strong>Standard Report: ALL Students</strong></th>
<th><strong>Custom Report: Disaggregated Data</strong></th>
<th><strong>Notes / Observations</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Did you know about the following services...?</strong> Online Tutoring</td>
<td><strong>Response Options</strong>&lt;br&gt;- Yes&lt;br&gt;- No</td>
<td><strong>Standard Report: ALL Students</strong>&lt;br&gt;No (70.5%)</td>
<td><strong>Notes/Observations:</strong>&lt;br&gt;Responded with NO: <strong>Age</strong>&lt;br&gt;- Traditional (53.4%)&lt;br&gt;- Nontraditional (33.0%)&lt;br&gt;<strong>Enrollment Type</strong>&lt;br&gt;- Part-Time (57.3%)&lt;br&gt;- Full-Time (41.4%)&lt;br&gt;<strong>Gender</strong>&lt;br&gt;- Male (50.8%)&lt;br&gt;- Female (53.0%)&lt;br&gt;<strong>Race / Ethnicity</strong>&lt;br&gt;- American Indian / Native American (62.9%)&lt;br&gt;- Asian American or Pacific Islander (68.9%)&lt;br&gt;- Native Hawaiian (N/A)&lt;br&gt;- Black or African American (68.2%)&lt;br&gt;- White (66.8%)&lt;br&gt;- Hispanic (71.9%)&lt;br&gt;- Other (69.3%)</td>
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</table>

Institution Name: Riverside City College
20. This section asks three questions about a variety of college services. Answer ALL THREE QUESTIONS for each service indicating (1) whether you knew about it, (2) how often you used it, and (3) how satisfied you were. To respond, please think about your experiences FROM THE TIME OF YOUR DECISION TO ATTEND THIS COLLEGE THROUGH THE END OF THE FIRST THREE WEEKS OF YOUR FIRST SEMESTER/QUARTER.

<table>
<thead>
<tr>
<th>SENSE 2018 Main Survey</th>
<th>Response Options</th>
<th>Standard Report: ALL Students (Enter selected response option(s) and data results)</th>
<th>Custom Report: Disaggregated Data (Note breakout variable and data results. Use the same response option(s) as the “Standard Report: ALL Students” column to the left.)</th>
<th>Notes / Observations</th>
</tr>
</thead>
<tbody>
<tr>
<td>20.2a. How often did you use...Academic advising / planning</td>
<td>Never - Never - Once - Two or three times - Four or more times</td>
<td>Responded with NEVER:</td>
<td>Notes/Observations:</td>
<td></td>
</tr>
<tr>
<td>Age</td>
<td>Traditional (53.4%)</td>
<td>Traditional students who are part time. What do these terms mean? Do students understand what academic advising is?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enrollment Type</td>
<td>Part-Time (57.3%) - Full-Time (41.4%)</td>
<td>Electronic documents may not mean advising to a student. They may have associated advising or planning with seeing an actual person.</td>
<td></td>
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<tr>
<td>Gender</td>
<td>Male (50.8%) - Female (53.0%)</td>
<td>Relatively small sample size.</td>
<td></td>
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</tr>
<tr>
<td>Race / Ethnicity</td>
<td>American Indian / Native American (64.1%) - Asian American or Pacific Islander (35.6%) - Native Hawaiian (N/A) - Black or African American (59.8%) - White (53.1%) - Hispanic (52.4%) - Other (44.7%)</td>
<td>Strategies for Implementation: Messaging and vocabulary should be a priority for students. Using vocabulary that they can understand and identify.</td>
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<td>Base line data before full implementation of guided pathways and new onboarding process. Will be good to see the results after implementation.</td>
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<td></td>
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<td>Update website to include “advising” component to step 3...change title to Advising and Registration. <a href="https://www.rcc.edu/services/admissions/Pages/gettingstarted/first-time.aspx">https://www.rcc.edu/services/admissions/Pages/gettingstarted/first-time.aspx</a></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Institution Name: Riverside City College

<table>
<thead>
<tr>
<th><strong>SENSE 2018 Main Survey</strong></th>
<th><strong>Response Options</strong></th>
<th><strong>Standard Report: ALL Students</strong></th>
<th><strong>Custom Report: Disaggregated Data</strong></th>
<th><strong>Notes / Observations</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(Enter selected response option(s) and data results)</td>
<td>(Note breakout variable and data results. Use the same response option(s) as the “Standard Report: ALL Students” column to the left.)</td>
<td></td>
</tr>
</tbody>
</table>

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### 20.2b. How often did you use...Career counseling

<table>
<thead>
<tr>
<th>Frequency</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Never</td>
<td>78.4%</td>
</tr>
<tr>
<td>Once</td>
<td></td>
</tr>
<tr>
<td>Two or three times</td>
<td></td>
</tr>
<tr>
<td>Four or more times</td>
<td></td>
</tr>
</tbody>
</table>

**Responded with NEVER:**

- **Age**
  - Traditional (78.4%)
  - Nontraditional (78.5%)

- **Enrollment Type**
  - Part-Time (80.2%)
  - Full-Time (76.0%)

- **Gender**
  - Male (79.7%)
  - Female (77.6%)

- **Race / Ethnicity**
  - American Indian / Native American (49.4%)
  - Asian American or Pacific Islander (70.8%)
  - Native Hawaiian (N/A)
  - Black or African American (86.0%)
  - White (87.3%)
  - Hispanic (76.7%)
  - Other (86.6%)

**New career exploration embedded in the steps to apply in the onboarding process. Website says “career exploration”**.

Counselors support efforts in assisting students through career development process, but what happens after they decide on a career? Internships? Networking? Job Search? Resume/ Cover Letter assistance, etc…

**Strategies for Implementation:**

- Career Center awareness across the campus is needed. How does an office of 2 support a whole campus?
- Alignment of careers to program of study.
- Discussion planned with Career Coordinator about onboarding and what career exploration strategies.
- Career workshops planned for Fall/Spring 2019-20
- Explore options to include career exploration at the feeder HS before application. Bridge HS career efforts to college.
- Explore opportunities for a communication plan on career readiness and exploration.
## SENSE 2018 Main Survey

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>20.2f</td>
<td>How often did you use the following services…?</td>
<td>- Never</td>
<td>Responded with NEVER:</td>
<td>English has a hard wire lab that students have to use and for 45% to say they have never used it is interesting.</td>
</tr>
<tr>
<td></td>
<td>Writing, math or other skill lab</td>
<td>- Once</td>
<td>Age</td>
<td>Is access to writing, math or other skill lab an issue?</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Two or three times</td>
<td>- Traditional (43.9%)</td>
<td>Math lab is not required, so we don’t know what they are responding to in this question since all labs are put into one question.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Four or more times</td>
<td>- Nontraditional (64.3%)</td>
<td>What does skill lab refer to? CCE? Foreign language lab? How do we distinguish for students?</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Enrollment Type</strong></td>
<td>It would be interesting to see how many of the students weren’t enrolled in math or English…if a large majority were not then this could be a reason why they do not use the lab services.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Part-Time (50.9%)</td>
<td><strong>Suggestions for further data collection:</strong> Pull census data to determine how many students actually visited lab within the first three weeks for real conversation?</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Full-Time (36%)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Gender</strong></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- Male (45.7%)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- Female (46.0%)</td>
<td></td>
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<td></td>
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<td></td>
<td><strong>Race / Ethnicity</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- American Indian / Native American (64.1%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Asian American or Pacific Islander (35.6%)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- Native Hawaiian (N/A)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- Black or African American (59.8%)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- White (53.1%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Hispanic (52.4%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Other (44.7%)</td>
<td></td>
</tr>
</tbody>
</table>
## SENSE 2018 Main Survey

### Response Options

20.3 How satisfied were you with the following services...?

- Not applicable
- Not at all
- Somewhat
- Very

### Standard Report: ALL Students

(Enter selected response option(s) and data results)

Not applicable (48.7%)

### Custom Report: Disaggregated Data

(Use the same response option(s) as the "Standard Report: ALL Students" column to the left.)

- **Responded with Not applicable:**
  - Age
    - Traditional (50.5%)
    - Nontraditional (27.2%)
  - Enrollment Type
    - Part-Time (54.2%)
    - Full-Time (38.4%)
  - Gender
    - Male (46.9%)
    - Female (51.1%)
  - Race / Ethnicity
    - American Indian / Native American (18.0%)
    - Asian American or Pacific Islander (32.2%)
    - Native Hawaiian (N/A)
    - Black or African American (53.6%)
    - White (48.4%)
    - Hispanic (50.4%)
    - Other (43.2%)

### Notes / Observations

- 48.7% of students said to have not utilized “academic advising”.
- Non Traditional students seemed to have accessed academic advising more than traditional students. Need clear plan, no time to waste.
- Results the same across ethnicity and race.

### Strategies for Implementation:

- More upfront knowledge of how and when to access academic advising and what constitutes “advising”? Do they need more than just a one semester, digital plan?
- Communication plan for distributing information on advising services to all students in a variety of modes; texting, email, social media, phone calls, etc.
- Student Success Teams and Caseload counseling will provide students with clear and direct advising based off counseling curriculum.
Intrusive counseling and follow-up planned within success teams

<table>
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<th>Custom Report: Disaggregated Data (Note breakout variable and data results. Use the same response option(s) as the “Standard Report: ALL Students” column to the left.)</th>
<th>Notes / Observations</th>
</tr>
</thead>
</table>
| 20.3                   | How satisfied were you with the following services…? | - Not applicable  
- Not at all  
- Somewhat  
- Very | Responded with Not applicable:  
Age  
- Traditional (62.8%)  
- Nontraditional (56.7%)  
Enrollment Type  
- Part-Time (66.7%)  
- Full-Time (55.4%)  
Gender  
- Male (62.8%)  
- Female (61.6%)  
Race / Ethnicity  
- American Indian / Native American (70.4%)  
- Asian American or Pacific Islander (56.8%)  
- Native Hawaiian (N/A)  
- Black or African American (53.7%)  
- White (73.6%)  
- Hispanic (61.0%)  
- Other (69.2%) | 62.3% felt that they have not experienced financial assistance advising, however 84% of our population sample has applied for financial aid.  
Interesting to see what students feel “Advising” is.  
Financial Aid is doing a good job of providing support and online knowledge sharing where students may not feel the need to have financial assistance advising.  
**Strategies for Implementation:** Awareness of different types of financial aid (scholarships, grants, etc.) and how and where to apply for it. |
# CAGP Toolkit (SENSE 2018)
## CAGP Institute #6
### Ensuring Equity Through Guided Pathways

**Institution Name:** Riverside City College

## SENSE 2018 Main Survey

|--------------------------------------------------------------------------|----------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------------------------------------|----------------------|
| 20.3 How satisfied were you with the following services…?                | - Not applicable<br>- Not at all<br>- Somewhat<br>- Very                         | Not applicable (85.9%)        | Responded with Not applicable:<br>- Age<br>  
  - Traditional (85.2%)<br>  - Nontraditional (93.9%)<br>- Enrollment Type<br>  
  - Part-Time (89.9%)<br>  - Full-Time (78.6%)<br>- Gender<br>  
  - Male (87.9%)<br>  - Female (84.0%)<br>- Race / Ethnicity<br>  
  - American Indian / Native American (90.1%)<br>  - Asian American or Pacific Islander (79.2%)<br>  - Native Hawaiian (N/A)<br>  - Black or African American (78.1%)<br>  - White (87.8%)<br>  - Hispanic (86.4%)<br>  - Other (87.7%) | New in this item is “student organizations.” The concern is no contact yet. Rush week is 3rd week of term. Most Incoming new students would have not experienced or been involved in student organizations. Almost all nontraditional students elected not applicable... how many of our non traditional students know the value of student organizations? How many of them have the time to be involved? How many of them think student organizations are just for incoming or younger students? **Strategies for Implementation:** Include ASRCC into the mini orientation and welcome days. Give students exposure to clubs on campus before rush week. |
| 20.3 I Student Organizations                                             |                                                                                  |                               |                                                                                                   |                      |

---

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|------------------------|------------------|-------------------------------|-----------------------------------|----------------------|
| 22. What has been your MAIN source of academic advising (help with academic goal-setting, planning, course recommendations, graduation requirements, etc.)? | -Instructors  
-College Staff  
-Friends, Family, or other students  
-Computerized degree advisor system  
-College Website  
-Other College Materials | -Friends, Family, or other students (55.4%) | Responded with FRIENDS, FAMILY, OR OTHER STUDENTS:  
Age  
- Traditional (56.5%)  
- Nontraditional (47.7%)  
Enrollment Type  
- Part-Time (57.6%)  
- Full-Time (51.4%)  
Gender  
- Male (58.8%)  
- Female (53.5%)  
Race / Ethnicity  
- American Indian / Native American (100%)  
- Asian American or Pacific Islander (51.2%)  
- Native Hawaiian (N/A)  
- Black or African American (59.4%)  
- White (59.6%)  
- Hispanic (53.8%)  
- Other (57.2%) | Notes / Observations:  
We would like to see more college staff contact in the first three weeks.  
Will numbers increase with new website design? Will the website help with navigation of the onboarding process and the courses necessary for each program?  
Strategies for Implementation:  
Revised the onboarding process to include contact at an academic engagement center so hope to see increase in college staff contact.  
How do we establish trust when institutional information is different from family/friends? Include parents more and model college orientations similar to Promise Program information sessions. |
Parents may also attend counseling sessions with student’s permission.

Communication Plan and campaign to make entire community aware of advising at the CC.

Partner with local HS to disseminate important advising information.

Discuss and develop plan at counselor to counselor conference for seamless transition from HS to college and clear understanding of advising resources.

<table>
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<th>Notes / Observations</th>
</tr>
</thead>
</table>
| 24b                    | During the first three weeks of your first semester/quarter at this college, about how many hours did you | - None  
- 1-5 hours  
- 6-10 hours  
- 11-20 hours  
- 21-30 hours  
- More than 30 hours | None (47%)  
Responseed with None:  
Age  
- Traditional (48.1%)  
- Nontraditional (36.5%)  
Enrollment Type  
- Part-Time (43.2%) | Almost 50% of our students do not work and 43.2% of this population is only part time. |
### CAGP Toolkit (SENSE 2018)

**CAGP Institute #6**

**Ensuring Equity Through Guided Pathways**

**Institution Name:** Riverside City College

<table>
<thead>
<tr>
<th>Spend in a typical 7-day week doing each of the following?</th>
<th>Working for pay</th>
<th>Gender</th>
<th>Race / Ethnicity</th>
<th>Possible reasons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work for pay</td>
<td>Full-Time (53.9%)</td>
<td>Male (43.3%)</td>
<td>American Indian / Native American (16.7%)</td>
<td>Course selection</td>
</tr>
<tr>
<td></td>
<td>Female (50.2%)</td>
<td>Asian American or Pacific Islander (58.2%)</td>
<td>Course offerings</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Asian American or Pacific Islander (58.2%)</td>
<td>White (28.0%)</td>
<td>Looking for work</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Black or African American (56.3%)</td>
<td>Hispanic (49.2%)</td>
<td>Primary caregiver for parents, grandparents or siblings</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other (40.9%)</td>
<td>Native Hawaiian (N/A)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Largest population that does not work for pay is African American and Pacific Islander.

We need to figure out how to capture our part-time students to encourage them to be full-time.

Benefits of part-time vs. full-time.

The survey does not explain the reasons, we may need to conduct focus groups to determine how to increase our full-time student population.

**Possible reasons:**
- Course selection
- Course offerings
- Looking for work
- Primary caregiver for parents, grandparents or siblings

### SENSE 2018 Main Survey

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>37a</td>
<td>Please indicate whether your goal(s) for attending this college include the following:</td>
<td>Responded with YES:</td>
<td>Notes / Observations:</td>
</tr>
<tr>
<td></td>
<td>- Yes</td>
<td>Age</td>
<td>High percentage of students wanting to complete certificates, but small percentage of students who are actually enrolled in certificate programs.</td>
</tr>
<tr>
<td></td>
<td>- No</td>
<td>Traditional (67.6%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Enter selected response option(s) and data results)</td>
<td>Nontraditional (46.9%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Enrollment Type</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Part-Time (67.6%)</td>
<td></td>
</tr>
</tbody>
</table>

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CAGP Toolkit (SENSE 2018) Page 22 of 28
| To complete a certificate | - Full-Time (62.9%)  
  
  **Gender**  
  - Male (66.6%)  
  - Female (65.2%)  
  
  **Race / Ethnicity**  
  - American Indian / Native American (73.0%)  
  - Asian American or Pacific Islander (57.6%)  
  - Native Hawaiian (N/A)  
  - Black or African American (77.8%)  
  - White (71.1%)  
  - Hispanic (63.8%)  
  - Other (69.7%)  
  
  **Strategies for Implementation:**  
  How do we embed college terminology and educational goals into the onboarding process before students select programs of study or during the orientation?  
  Develop a video for new students on the difference in educational goals and the possibilities of goal attainment at the community college. |
## SENSE 2018 Guided Pathways Special-Focus Module Items

|--------------------------------------------------------|------------------|-------------------------------|----------------------------------|----------------------|
| 2. During this academic term at this college, how many times have you met (in person or online) with an academic advisor? | - None  
- 1 time  
- 2 times  
- More than 2 times | None (51.6%) | Responded with None:  
Age  
- Traditional (53.1%)  
- Nontraditional (36.4%)  
Enrollment Type  
- Part-Time (56.9%)  
- Full-Time (42.2%)  
Gender  
- Male (54.8%)  
- Female (49.5%)  
Race / Ethnicity  
- American Indian / Native American (32.9%)  
- Asian American or Pacific Islander (25.6%)  
- Native Hawaiian (N/A)  
- Black or African American (59.6%)  
- White (48.6%)  
- Hispanic (53.8%)  
- Other (46.9%) | Notes / Observations  
Do students know that they need to see an advisor?  
Seeing a counselor is not mandated, only recommended to a few.  
Impossible for counselors to see all incoming new students with the current structure and availability during summer.  
Counselors do not have the capacity to serve all students.  
Strategies for Implementation  
First semester ed plan to serve as an advising tool for new students.  
With implementation of trailheads and program maps there are hopes that this number will change in future surveys.  
Communication plan and include HS and community.  
Understand the advising that occurs at the college: Trailhead, open counseling, program maps, counseling site, online orientation, Welcome Day, Mini Orientation sessions, etc |
## 6. Have you used this college’s website to explore career options?

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>- Yes</td>
<td>No (30.8%)</td>
<td>Responded with No:</td>
<td>Website is currently hard to navigate,</td>
</tr>
<tr>
<td>- No</td>
<td></td>
<td>Age</td>
<td>Application and selecting a program of study is confusing to students.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Traditional (30.5%)</td>
<td>Interested to know which career resources were most useful.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Nontraditional (34.0%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Enrollment Type</strong></td>
<td><strong>Strategies for Implementation</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Part-Time (30.1%)</td>
<td>Website redesign with clear path to career resources and alignment to programs of study</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Full-Time (32.3%)</td>
<td>Career website will be revamped with pertinent information about labor market and career resources and exploration opportunities.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Gender</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Male (32.9%)</td>
<td>Plan for more developed and refined career workshops based on student input and feedback throughout the year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Female (29.4%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Race / Ethnicity</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- American Indian / Native American (21.9%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Asian American or Pacific Islander (46.2%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Native Hawaiian (N/A)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Black or African American (27.4%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- White (31.1%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Hispanic (30.7%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Other (13.3%)</td>
<td></td>
</tr>
<tr>
<td>SENSE 2018 Guided Pathways Special-Focus Module Items</td>
<td>Response Options</td>
<td>Standard Report: ALL Students (Enter selected response option(s) and data results)</td>
<td>Custom Report: Disaggregated Data (Note breakout variable and data results. Use the same response option(s) as the “Standard Report: ALL Students” column to the left.)</td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>------------------</td>
<td>----------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| 9. Has a staff member at this college talked with you about which credits will transfer toward your intended program or major at the four-year institution of your choice? | - Yes  
- I am not planning to transfer  
- I plan to transfer, but have not chosen a four-year institution  
- I have not decided on a program, major, or pathway of study at this college  
- No | No (42.7%) | Responded with No:  
Age  
- Traditional (42.5%)  
- Nontraditional (44.9%)  
Enrollment Type  
- Part-Time (48.5%)  
- Full-Time (32.4%)  
Gender  
- Male (42.0%)  
- Female (43.6%)  
Race / Ethnicity  
- American Indian / Native American (N/A)  
- Asian American or Pacific Islander (15.1%)  
- Native Hawaiian (N/A)  
- Black or African American (47.4%)  
- White (38.8%)  
- Hispanic (45.8%)  
- Other (42.1%) | Observations  
These are first time college students and half of them have not seen a counselor yet.  
Strategies for Implementation  
Utilize counselor to counselor to disseminate information to HS students about the importance of AP credit and transcripts.  
Increasing dual enrollment options where advising will be included at the HS. |
<table>
<thead>
<tr>
<th>SENSE 2018 Guided Pathways Special-Focus Module Items</th>
<th>Response Options</th>
<th>Standard Report: ALL Students (Enter selected response option(s) and data results)</th>
<th>Custom Report: Disaggregated Data (Note breakout variable and data results. Use the same response option(s) as the “Standard Report: ALL Students” column to the left.)</th>
<th>Notes / Observations</th>
</tr>
</thead>
</table>
| 11. At this college, are you required to follow an academic plan that specifies which courses you are required to take? | - Yes  
- I do not have an academic plan  
- No | No (25.7%) | Responded with No:  
- Age  
  - Traditional (25.5%)  
  - Nontraditional (28.0%)  
- Enrollment Type  
  - Part-Time (30.8%)  
  - Full-Time (17.1%)  
- Gender  
  - Male (28.8%)  
  - Female (23.1%)  
- Race / Ethnicity  
  - American Indian / Native American (11.0%)  
  - Asian American or Pacific Islander (19.8%)  
  - Native Hawaiian (N/A)  
  - Black or African American (23.4%)  
  - White (24.2%)  
  - Hispanic (26.7%)  
  - Other (29.4%) | Notes / Observations  
- Not a bad number. They know they need a plan – do they know where to get it and what it is called and do they realize that this is academic advising?  
- Strategies for Implementation  
  - With the incorporation of Program Maps into the onboarding process there should be increase knowledge of students having an academic plan.  
  - Consider changing title from program map to academic plan so that language is consistent and students understand the terminology. |
<table>
<thead>
<tr>
<th>SENSE 2018 Guided Pathways Special-Focus Module Items</th>
<th>Response Options</th>
<th>Standard Report: ALL Students (Enter selected response option(s) and data results)</th>
<th>Custom Report: Disaggregated Data (Note breakout variable and data results. Use the same response option(s) as the “Standard Report: ALL Students” column to the left.)</th>
<th>Notes / Observations</th>
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<td>12. If you were interested in changing your program, major, or pathway or study at this college, do you know how to go about doing this?</td>
<td>- Yes - I am not sure - No</td>
<td>No (39.9%)</td>
<td>Responded with No: &lt;br&gt;Age - Traditional (39.8%) - Nontraditional (40.4%) &lt;br&gt;Enrollment Type - Part-Time (40.3%) - Full-Time (38.9%) &lt;br&gt;Gender - Male (36.9%) - Female (43.0%) &lt;br&gt;Race / Ethnicity - American Indian / Native American (32.9%) - Asian American or Pacific Islander (23.1%) - Native Hawaiian (N/A) - Black or African American (51.1%) - White (41.4%) - Hispanic (40.4%) - Other (28.4%)</td>
<td>Notes/ Observations: &lt;br&gt;Large percentage of incoming new students have not had the ability to seek counseling or advising before the first three weeks of school. The exposure to this process has not happened. &lt;br&gt;How does counseling and student services make this process visible to all students? &lt;br&gt;• Email &lt;br&gt;• FAQ on website &lt;br&gt;• 1st five topic &lt;br&gt;Strategies for Implementation &lt;br&gt;More information disseminated from the student success teams. &lt;br&gt;Caseload counseling with constant emails, feedback and follow-up will help to clarify this process for students. &lt;br&gt;Review the online orientation and welcome email to make sure this process is clearly spelled out to students.</td>
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